

# SECRET TRAVEL ORDER

OFFICE TRAVEL ORDER

TSS-332-59

ALLOTMENT ACCOUNT SYMBOL

9-2500-15-005

GRADE AND SALARY

GS-12

NAME

O'CONNELL, James

OFFICE PHONE

XXXXX 1-4011

TITLE

Security Officer, IRD/OS

OFFICIAL STATION

Washington, D.C.

YOU ARE HEREBY AUTHORIZED TO TRAVEL AND INCUR NECESSARY EXPENSES IN ACCORDANCE WITH AGENCY REGULATIONS.

ITINERARY

Washington, D.C., to   for TDY of approx 2 days and return to official station.

16-43

PURPOSE

Travel in connection with special projects of TSS/III.

SPECIAL PROVISIONS (INCLUDE APPROPRIATE JUSTIFICATION)

AUTHORIZED PER GEM

COORDINATION, AS REQUIRED, TO BE EFFECTED BY ORIGINATING OFFICE

☐ UNP☒ OTHER OPERATIONAL NEEDS☐ THEATER CLEARANCE IF OBTAINABLE

ADVANCE OF FUNDS IS AUTHORIZED

Yes

ESTIMATED COST OF TRAVEL

\$ 300.00

TRAVEL TO BEGIN ON OR ABOUT

5 January 1959

TERMINATING APPROXIMATELY

6 January 1959

MODE OF TRAVEL (SPECIFY)

air.

CERTIFICATION BY PROCESSING BRANCH

CERTIFY A TRUE COPY, SIGNED COPY ON FILE IN CENTRAL PROCESSING BRANCH. REVIEWED, NO CHANGE NECESSARY. AMENDED AS INDICATED.

*[Signature]*  
SIGNATURE

ALLOWANCE FOR PRIVATELY OWNED AUTOMOBILE AS FOLLOWS IF APPLICABLE

☐ (A)

CENTS PER MILE, NOT TO EXCEED COST BY COMMON CARRIER

☐ (B)

CENTS PER MILE, AS BEING MORE ADVANTAGEOUS TO THE GOVERNMENT

☐ THE CHANGE OF OFFICIAL STATION INDICATED IS EFFECTED IN THE INTEREST OF THE GOVERNMENT AND NOT FOR YOUR PERSONAL CONVENIENCE.

☐ IN CONNECTION WITH CHANGE OF STATION, YOU ARE AUTHORIZED TO TRANSPORT YOUR IMMEDIATE FAMILY, YOUR HOUSEHOLD GOODS, PERSONAL EFFECTS, SUBJECT TO WEIGHT LIMITS, RESTRICTIONS AND PROVISIONS AS SET FORTH IN AGENCY REGULATIONS.

☐ TRAVEL TO FIRST POST OF DUTY ABROAD, INCLUDING EXPENSES OF TRANSPORTATION OF IMMEDIATE FAMILY, HOUSEHOLD GOODS, PERSONAL EFFECTS, AND AUTOMOBILE IS AUTHORIZED.

☐ RETURN FROM POST OF DUTY ABROAD, INCLUDING EXPENSES OF TRANSPORTATION OF IMMEDIATE FAMILY, HOUSEHOLD GOODS, PERSONAL EFFECTS AND AUTOMOBILE IS AUTHORIZED.

☐ CONCUR: HE/SS *[Signature]* 1107 J Bldg

☐ DEPENDENTS TO TRAVEL WITH EMPLOYEE

☐ DEPENDENTS TO TRAVEL WITHIN 6 MONTHS OF EMPLOYEE

☒ TEMPORARY DUTY

I CERTIFY FUNDS ARE AVAILABLE

OBLIGATION REFERENCE NO.

CHARGE ALLOTMENT NO.

DATE

SIGNATURE OF AUTHORIZING OFFICER

TYPED NAME AND TITLE OF OFFICIAL AUTHORIZING TRAVEL

HAROLD O. JENKINS, C/TSS/SS

DATE

23 Dec. 1958

SIGNATURE OF OFFICIAL AUTHORIZING TRAVEL

*[Signature]*